

UTAH HEALTH POLICY PROJECT

1832 West Research Way #60 | Salt Lake City | UT 84119 | www.healthpolicyproject.org



UHPP

Sustainable Health Care
Solutions for Underserved
Utahns

Position: Health Policy Communications and Collaborations Director

Location: Salt Lake City, Utah

Utah Health Policy Project (UHPP) is a nonpartisan, 501c(3) nonprofit organization advancing sustainable health care solutions for underserved Utahns through better access, education and public policy. UHPP is an equal opportunity employer.

Job Description: UHPP's Health Policy Communications and Collaborations Director (HPCCD) serves as a lead consumer advocate for health-care reform in Utah. HPCCD is responsible for analyzing health policy related policy initiatives, writing position statements, and other activities related to the goal of promoting effective implementation of health reform and other health system changes. The HPA will conduct primarily, Affordable Care Act, Medicaid and CHIP related research and compose related policy papers/statements. The HPCCD will advocate for and serve as public representative for UHPP on health care-related policy objectives; this includes but is not limited to working with media reporters, community groups, and other stakeholders and members of the public. The HPCCD will further assist with organizational development needs, including work on grants and fundraising events. The HPCCD will also perform other duties as assigned.

Qualifications:

Education: Bachelor's Degree in related field; Master's Degree strongly preferred

Effective Communication: Speak, listen and write in a clear, thorough and timely manner; comfortable speaking extemporaneously in the public setting

Adaptability: Demonstrate a willingness to be flexible in changing environment while maintaining effectiveness and attention to detail

Relationship Building: Positive mindset and ability to maintain strong working relationships with coworkers, community members, partners, policy-makers, government officials and staff, and other stakeholders

Background Knowledge: Must be knowledgeable about state and federal health policy, especially Medicaid

Experience: Must have experience with the legislative process, research and writing, project planning, and work experience in a nonprofit or government organization; social media experience preferred

Self-Starter/Problem Solving: Comfort level and desire to work independently, initiating and carrying out job duties; ability and wiliness to learn quickly, accurately assess situations to determine importance, urgency and risk, making timely decisions/recommendations

Salary and Benefits: Salary depends on experience/education, 15 vacation days, 5 sick days, 12 holidays, Simple IRA, Employee At Will

Email resume and cover letter to matt@healthpolicyproject.org by November 17, 2017. Interviewing and hiring will be done on a rolling basis so applicants are encouraged to apply ASAP, before the deadline.